

REFEREES

You must provide the name, address, telephone number and e-mail address of 2 people who you have been in contact with over the last 2 years who can give a reference regarding your suitability for the post being applied for.

Current or Previous Employers would be suitable referees. Friends and Family will not be accepted as referees. Referees will not be contacted until a job offer has been made. All job offers are subject to satisfactory references

Name of Referee:

Address:

Tel No:

e-mail:

In what capacity does the referee know you?

Name of Referee:

Address:

Tel No:

e-mail:

In what capacity does the referee know you?

DECLARATION OF CRIMINAL RECORD

Due to the post involving working with children all successful job applicants will be enhanced disclosure checked. You are required to disclose details of any criminal record. Only relevant convictions and other information will be taken into account so disclosure need not necessarily be a bar to gaining employment. This information will be kept confidential.

Have you ever been convicted by the courts or cautioned, reprimanded or given a final warning by the police?

YES / NO (please circle) If yes please give details of offences, penalties and dates

Are you aware of any police enquiries undertaken following allegations made against you, which may have a bearing on your suitability for this post?

YES / NO (please circle) If yes please give details

DECLARATION

I confirm that the information given on this form is correct and complete and that misleading or incomplete statements may be sufficient for cancelling any agreements made, including the withdrawal of any employment contract offered.

I also understand that the declaration includes details of any criminal convictions, cautions, reprimands and final warnings, and any other information that may have a bearing on my suitability for the post. I understand that an enhanced disclosure will be sought in the event of my application being successful

Signature:

Date:

Please send completed application form to the address on page 1 of this form marked F.A.O Neil Baird. Please also include a copy of your cv and photocopies of any relevant professional qualifications.